

Approved

Training / Seminar Approval Form

Department Name: Sheriff's Office

Seminar Name: Leads On Line Leadership Conference

Purpose: Training

Place: Atlanta, Georgia

Date: May 31-June 2, 2016

Who Will Be Attending:
Cindy McGuire Emily Wright

This Training/ Seminar is necessary for the following reasons:

- Required continuing education
- XX Job training
- XX Improve work performance
- Required certification

Attach Registration Form and Complete the following information:

Amount of registration \$ 179.00 each Date registration is due Will Invoice

Return check to department head

Request Treasurer to mail check with registration

If an advance is requested, attach a completed Johnson County Travel Form.

Department Head Signature:  010-560-5411

SEND FORM TO COUNTY JUDGE'S OFFICE

RECEIVED BY COUNTY JUDGE'S OFFICE DATE: _____

Commissioners Court

APPROVED BY COMMISSIONER'S COURT: _____ MAY 09 2016 DATE: _____

JOHNSON COUNTY TRAVEL FORM

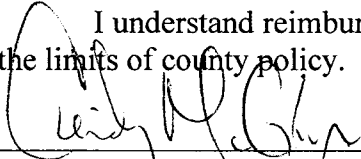
Remit To: Johnson County Auditor's Office
2 N. Main, Cleburne, TX 76033

PLEASE TYPE THE FOLLOWING:

TODAY'S DATE: 04/28/2016
TRAVELER'S NAME: Cindy McGuire
PURPOSE OF TRIP: Travel
DESTINATION CITY: Atlanta, Georgia
DEPARTURE DATE: 05/30/2016 RETURN DATE: 06/03/2016

TRAVEL COSTS		Auditor Use Only
AIR FARE	\$	
AUTO RENTAL	\$	
MILEAGE (_____ miles at \$.54 (as of 01/01/16) per mile)	\$	
MEALS- (4 day x \$37 per day)	\$ 148.00	
PARTIAL- Morning \$ 10	\$ 10.00	
Noon \$ 12	\$ 24.00	
Evening \$ 15	\$ 15.00	
HOTEL/MOTEL JP Morgan Card	\$ 780.96	
REGISTRATION FEE (Early Bird Registration) Invoice with PO	\$ 179.00	
MISCELLANEOUS (Taxi, parking, etc.)	\$	
TOTAL COST	\$ 1156.96	
LESS ADVANCE (If any)	\$	
AMOUNT REQUESTED FOR REIMBURSEMENT or ADVANCE	\$ 197.00	

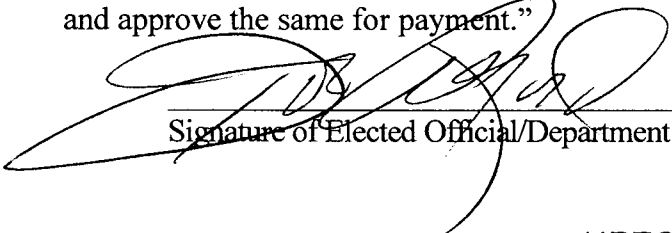
I understand reimbursement will only be made for all audited amounts of expenses within the limits of county policy.



Signature of Traveler

DATE: 4/28/16

CERTIFICATION OF OFFICIAL OR DEPARTMENT HEAD: "I certify that the above named employee received proper authorization for official county travel. I have examined the request and approve the same for payment."



Signature of Elected Official/Department

DATE: 4/26/16

****REQUIRED****

010 560 5411

ACCOUNT #

JOHNSON COUNTY TRAVEL FORM

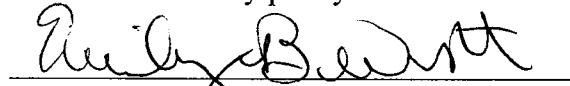
Remit To: Johnson County Auditor's Office
2 N. Main, Cleburne, TX 76033

PLEASE TYPE THE FOLLOWING:

TODAY'S DATE: 04/28/2016
TRAVELER'S NAME: Emily Wright
PURPOSE OF TRIP: Travel
DESTINATION CITY: Atlanta, Georgia
DEPARTURE DATE: 05/30/2016 RETURN DATE: 06/03/2016

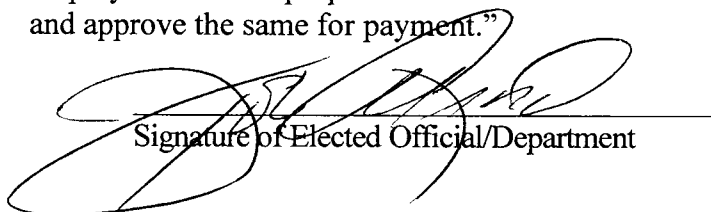
TRAVEL COSTS		Auditor Use Only
AIR FARE	\$	
AUTO RENTAL	\$	
MILEAGE (_____ miles at \$.54 (as of 01/01/16) per mile)	\$	
MEALS- (4 day x \$37 per day)	\$ 148.00	
PARTIAL- Morning \$ 10	\$ 10.00	
Noon \$ 12	\$ 24.00	
Evening \$ 15	\$ 15.00	
HOTEL/MOTEL	\$	
REGISTRATION FEE (Early Bird Registration) Invoice with PO	\$ 179.00	
MISCELLANEOUS (Taxi, parking, etc.)	\$	
TOTAL COST	\$ 376.00	
LESS ADVANCE (If any)	\$	
AMOUNT REQUESTED FOR REIMBURSEMENT or ADVANCE	\$ 197.00	

I understand reimbursement will only be made for all audited amounts of expenses within the limits of county policy.


Signature of Traveler

DATE: 4-28-16

CERTIFICATION OF OFFICIAL OR DEPARTMENT HEAD: "I certify that the above named employee received proper authorization for official county travel. I have examined the request and approve the same for payment."


Signature of Elected Official/Department

DATE: 4-28-16

****REQUIRED****

010 560 5411

ACCOUNT #

L E A D E R S H I P C O N F E R E N C E 2 0 1 6

FAQs

Hotel 138.- night

- [How much does it cost?](#)
- [Can my department pay by check?](#)
- [Can I bring a guest to the networking events?](#)
- [Are there specific hotel accommodations?](#)
- [What can I expect when I arrive for the conference?](#)
- [What's the proper attire for the Leadership Conference?](#)
- [Are meals included?](#)
- [Do I get a t-shirt?](#)
- [Any tips for finding cheap flights?](#)
- [Something has come up, and I can't make it to the Leadership Conference. Can I get a refund?](#)
- [I have a question that's not on the FAQs, who can I contact?](#)
- [Do I have to register in advance?](#)
- [Who can attend the Leadership Conference?](#)

How much does it cost?

Tuition for the conference is \$179. This includes 16 hours of educational instruction covering the latest topics in investigations and policing, as well as a networking event and an Opening Night Welcome Reception. More than 55,000 investigators use LeadsOnline, so be sure to register before it's too late!

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Can my department pay by check?

Absolutely. On the [registration page](#), choose the number of registrations you would like to purchase, and then, instead of clicking the green "Order Now" button, click on "Show other payment options". This will allow you to print an invoice and mail it, along with a check to:

Attn: LeadsOnline, LLC
6900 Dallas Parkway Ste. 825
Plano, TX 75024

Will Get PO
& Pay

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Can I bring a guest to the networking events?

Sure thing, but you must register your guest in advance (\$75). Just go to the [registration page](#) and choose "Guest at Networking Event".

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Vicki K. Moore

From: Kristi Shaw
Sent: Wednesday, April 27, 2016 8:39 AM
To: Vicki K. Moore
Subject: FW: Omni Atlanta Hotel at CNN Center Reservation Confirmation 40023776086

From: Omni Hotels & Resorts [mailto:reservations@omnihotels.com]
Sent: Wednesday, April 27, 2016 8:38 AM
To: Kristi Shaw
Subject: Omni Atlanta Hotel at CNN Center Reservation Confirmation 40023776086

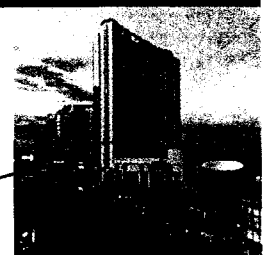
*To Be Paid
With JP Morgan
and PO*

OMNI HOTELS & RESORTS

[HOTEL HOME](#) [THINGS TO DO](#) [MODIFY RESERVATION](#) [JOIN SELECT GUEST](#)

Your Reservation at the
Omni Atlanta Hotel at CNN Center

IS CONFIRMED



CONFIRMATION #40023776086

Omni Atlanta Hotel at CNN Center
100 CNN Center
Atlanta GA US 30303
Phone: 404-659-0000
Fax: 404-525-5050
[Driving Directions to the Hotel >](#)

GUEST
Cindy McGuire
1102 E KILPATRICK ST
Cleburne TX US 76031

ARRIVING: DEPARTING:
05/30/2016 06/03/2016

CHECK IN CHECK OUT
TIME: TIME:
3:00 PM 12:00 PM

ROOM RATE

Best Available Rate	
4 nights	164.00 USD
Subtotal (4 nights)	656.00 USD
Taxes	124.96 USD
Grand Total	780.96 USD

Additional charges may apply.
Read complete [terms and conditions](#) [Read reservation FAQs](#)
[Property policies](#)


ACCOMMODATIONS

Deluxe Room - 2 Double Beds

Best Available Rate
Take advantage of Omni's special web rate!

NUMBER OF GUESTS

1 Adult(s) 0 Child(ren)



LEADSONLINE

LEADERSHIP CONFERENCE

Atlanta

MAY 31 - JUNE 2, 2016

L E A D E R S H I P C O N F E R E N C E 2 0 1 6

Schedule of Events

Monday, May 30, 2016

5:00p–7:00p	Early Check-in at Leadership Conference Information Center	The LeadsOnline crew will be set up on the fourth floor of the Omni CNN Center, outside of the Grand Ballroom. If you arrived a day early you're welcome to check in. Attendees will pick up their name tag, t-shirt, tickets for World of Coca Cola and College Football Hall of Fame and the agenda for the Leadership Conference. The crew is also there to answer any questions or point attendees to the correct meeting spot for LeadsOnline training.
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Tuesday, May 31, 2016

8:00a–2:30p	Check-in at Leadership Conference Information Center	The LeadsOnline crew will be set up on the fourth floor of the Omni CNN Center, outside of the Grand Ballroom. Attendees will pick up their name tag, t-shirt, tickets for World of Coca Cola and College Football Hall of Fame and the agenda for the Leadership Conference. The crew is also there to answer any questions or point attendees to the correct meeting spot for LeadsOnline training.
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Networking and Training

10:00a–2:00p	Come-and-Go LeadsOnline Training	Our LeadsOnline Experts will be set up on the first floor in the Dogwood Room.
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